



SMITHFIELD PARKS & RECREATION

2025 CHRISTMAS PARADE

APPLICATION PACKET



DEADLINE TO REGISTER: Monday, December 1st, by 5:00pm

Entries received after this date will be charged an additional \$10 Late Fee. Entries can not be guaranteed after 12/2.

PARADE DATE: Thursday night, December 11, 2025, 7:00pm

Line Up Begins: 6:15pm

Entry Fees: **\$25** Civic & Church
 \$50 Non-Commercial & Queens
 \$75 Commercial + **\$25** per each additional vehicle
\$10 / Additional Charge for all Entries received after 12/2

1. **Line Up Assignments:** Assignments will be emailed Wednesday, December 10th by 5pm. If you have not received your Assignment by Wednesday, 12/10 (5pm), please call the Smithfield Parks & Recreation Department at (919) 934-2148 or email Tiffany Pearson at tiffany.pearson@smithfield-nc.com. **YOU ARE RESPONSIBLE FOR LETTING YOUR GROUP KNOW YOUR ENTRY NUMBER AND WHERE YOU WILL BE LOCATED.**
2. If you are interested in a float contact Parks & Recreation for a float packet.
3. **Parade Restrictions:** A) Nothing is to be thrown or passed out from any vehicles. It creates a dangerous situation for children who would run into the street to pick up what is thrown. B) No sirens will be allowed by order of the Smithfield Police Department. C) **All animals must get prior approval by the Parade Director.** D) All entries must be approved by the Parade Director. Refusal to comply with these rules will affect your ability to participate in future Smithfield Parades.
4. The Smithfield Parks & Recreation Department reserves the right to have Santa Claus be the last entry in the Parade. **No other Santa will be permitted in the Parade.**
5. **Do a brake check on your vehicle one week before the event.**
6. Smithfield Parks & Recreation Department reserves the right to accept or deny any entry application.

Questions contact Smithfield Parks & Recreation Department at (919) 934-2148.



SMITHFIELD PARKS & RECREATION CHRISTMAS PARADE APPLICATION

PARADE DATE: Thursday night, December 11, 2025 **TIME:** 7:00pm

Parade Participants should be ready at your spot at 6:15pm

Entry Name: _____
Name of Primary Contact Person: _____
Address: _____ City: _____ Zip: _____
Phone No.: _____
Email / Please print carefully: _____
Name of Secondary Contact Person: _____
Phone No.: _____ Email: _____

TYPES OF ENTRIES: Car, Truck and/or Trailers, and Walking Groups

Please check your Entry Type:

- _____ Schools, Fire, Rescue Entry / **No Charge**
_____ Civic Groups / Church Entry / **\$25**
_____ Non-Commercial & Queens / **\$50**
_____ Commercial Entry / **\$75 +\$25 every additional vehicle**

\$10 / Additional Charge for all Entries received after 12/2/2024

Checks and Cash only:
Make checks payable to
Smithfield Parks & Recreation
P O BOX 2344
SMITHFIELD, NC 27577

Will your parade entry include any sound? _____ (Singers, PA Music, etc.)

Length of Entry (Feet) _____

(CIRCLE: Car, Truck, Truck & Trailer, Walking Group)

Line Up / Placement Requests: If you have any special requests for placement in the Parade, or to be lined up with another entry, please indicate below. We do not guarantee these requests, but we will do our best to honor them when possible. _____

Please include a one or two line sentence regarding your entry for the announcing stage:

Smithfield P&R reserves the right to approve all entries. By Order of the Smithfield Police Department, there will be NO distribution of materials, flyers, candy, etc. Failure to comply will result in denying entry in future parades. You should receive your entry information by Wednesday, 12/10

. Please share that information with your group.

Signature: _____

Date: _____